



Australian Government

Australian Maritime Safety Authority

CERTIFICATE OF COMPETENCY APPLICATION – AMSA 426

Marine Safety (Domestic Commercial Vessel) National Law Act 2012
Marine Order 505 (Certificates of competency – national law) 2013

Guidance on how to use this form

You must respond to all questions and statements on this form and insert information in all boxes. If the information requested is unknown or not applicable insert N/A.

You can complete this form online or print and then complete by hand. You must click on [Download pdf](#) before printing. If you do not download a pdf version of the form there will be no barcode and Australia Post will not accept your application.

Please do not submit original documents with your application.

Proof of identity

Proof of identity is required when applying for a certificate of competency or seafarer's service book.

Proof of identity is necessary to protect your identity, as well as our certification system.

Documents submitted as part of your proof of identity must be originals. You must present your documents to Australia Post at the time of lodging your application. Find a participating Australia Post outlet.

Five identity options

You must choose one of these five identity document options:

Option 1

Submit the following:

- Your current passport

Option 2

Submit the following:

- Your current Australian driver's licence
- Your full Australian birth certificate or your Australian citizenship certificate

Option 3

Submit the following:

- A photographic identification document issued by an Australian Commonwealth, state or territory government agency
- Your current Australian Medicare card
- Your full Australian birth certificate or your Australian citizenship certificate

Option 4

Submit the following:

- Your current Australian Medicare card
- A current account card from a bank that shows your signature
- A proof-of-age card or student ID card that shows your photograph
- Your full Australian birth certificate or your Australian citizenship certificate

If the name on the identification documents (passport, driver's licence, birth certificate, or citizenship certificate, etc) does not match the name on your application form, you must submit a copy of a change of name document to show your official name change.

Option 5 - Aboriginal and Torres Strait Islander people

Aboriginal and Torres Strait Islander people born from 1969 onwards may be able to access their birth certificate through the births, deaths and marriages registry in the state or territory of their birth.

Aboriginal and Torres Strait Islander people born earlier than 1969 who do not have a birth certificate may be recorded in the Aboriginal Population Register available from the Northern Territory Registry of Births, Deaths and Marriages. We will accept this document as equivalent to a birth certificate.

If an Aboriginal or Torres Strait Islander person cannot provide proof of identity as required above, a completed Identity declaration for Aboriginal and Torres Strait Islander person form 162 will be accepted as being equivalent to option 1 (current passport).

CERTIFICATE OPTIONS

Certificate of competency type

Coxswain Grade 1 NC

Certificate application type

New certificate

Medical declaration – New

Please answer 'Yes' or 'No' to the following questions and provide other information as requested:

1. Do you have unclear speech or hesitation when you speak? Yes No
2. Do you have trouble hearing a whispered voice or a watch ticking?
Hearing aids are acceptable provided that their use does not impede watch keeping duties being adequately performed. Yes No
3. Do you have a hernia that has not been corrected satisfactorily by a curative operation? Yes No
4. Do you have any artificial limbs that are likely to prevent you from performing duties on a commercial vessel? Yes No
5. Do you have a cardiac pacemaker implanted? Yes No
6. Have you ever suffered from epileptic seizures? Yes No
7. Do you have insulin dependent diabetes or any form of controlled diabetes? Yes No
8. Have you been affected by pulmonary tuberculosis? Yes No
9. Are you suffering from any medical condition or are you aware of a physical or mental incapacity that may affect your ability to perform duties under this certificate? Yes No

Note: If you answered 'Yes' to any of the above questions, a copy of a current and valid Certificate of Medical Fitness for a Marine Qualification (AMSA 559) must be attached to this application.

Qualifying sea service declaration - Coxswain Grade 1 NC - New

Please select 'Yes' to one of the following statements and provide other information as requested:

1. I have completed the AMSA approved Coxswain Grade 1 **task book** and at least **30 days** sea service on commercial vessels ≥ 5 m long while working in a deck, or deck and engineering, capacity on board. Yes No
2. I have completed at least **240 days** sea service on vessels ≥ 5 m long while working in a deck, or deck and engineering, capacity on board. Yes No
3. I have completed the Coxswain Grade 1 engineering units of the maritime training package. Yes No
4. I have completed more than 50 per cent of the sea service in 1 or 2 above in sheltered waters. Yes No

Note: Sea service on a commercial vessel ≥ 4.5 m long while operating beyond sheltered waters within 5 nautical miles from the point of departure, shore base or aquaculture lease is considered equivalent for the above purposes.

Note: If you have completed the AMSA approved task book, a copy of the task book's seafarer details page must be attached to this application.

Note: If the Coxswain Grade 1 engineering units of the maritime training package are not completed, you will be issued with a Coxswain Grade 1 NC certificate restricted to inboard diesel engine with propulsion power < 100 kW and unlimited outboard propulsion.

Note: If more than 50 per cent of the required sea service is gained in sheltered waters, you will be issued with a Coxswain Grade 1 NC certificate restricted to sheltered waters or within 5 nautical miles from a departure point, shore base or aquaculture lease.

Attachments – Coxswain Grade 1 NC - New

Copies of the following current and valid documents **must** be attached to this application form:

1. Registered training organisation (RTO) course completion certificate or interim certificate of competency. Yes
2. Cover page of completed AMSA Mandated Practical Assessment. Yes

- 3. Provide first aid certificate (HLTAID003 unit of competency) or equivalent. Yes
- 4. Eyesight Test Certificate (AMSA 542). Yes
- 5. Marine Radio Operators VHF Certificate of Proficiency or equivalent or higher certificate. Yes
- 6. Evidence in support of the declaration of sea service. This may take the form of: Yes
 - a. Record of Sea Service Form(s) (AMSA 771); or
 - b. AMSA approved sea service log book or task book record of service page(s); or
 - c. Letter(s) signed by the master or owner of a vessel attesting to the sea service; or
 - d. AMSA letter of sea service assessment.

If you have completed a task book, you **must** also attach a **copy** of the seafarer details page from an AMSA approved task book that is at least 80% complete. Yes No

If you answered 'Yes' to any question in the medical declaration, a **copy** of a current and valid Certificate of Medical Fitness for a Marine Qualification (AMSA 559) **must** be attached to this application. Yes No

PAYMENT

Certificate: Coxswain Grade 1 NC

Action: New certificate

TOTAL FEE PAYABLE: A\$151.00

APPLICANT (PERSONAL) DETAILS

Seafarer identification number

Type of certificate currently held

Certificate Number

(if not known insert N/A)

(insert "N/A" if you hold no certificate)

(insert "N/A" if you hold no certificate)

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Title Surname Given names

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Date of birth

Nationality

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Phone - primary

Phone - other

Email

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Street number and name

Town/suburb

--	--

State

Postcode

Country

--	--	--

Delivery address (Same as street address)

Town/suburb

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State

Postcode

Country

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DECLARATION AND CONSENT

I declare that:

- To the best of my knowledge the information provided by me in this application, and any attachments I have included with this application, are true and correct.
- I have checked that all the required supporting documents are attached to this application form.
- I understand and acknowledge that a person is guilty of an offence under section 137.1 of the *Criminal Code Act 1995* if the person gives false or misleading information, or omits anything without which the information is misleading, to a Commonwealth entity, to a person who is exercising powers or performing functions under a law of the Commonwealth, or in compliance or purported compliance with a law of the Commonwealth.
- I understand that the provision of false or misleading information in this application, and in any attachments I have included with this application, may result in the revocation of my certificate of competency.
- I consent to the Australian Maritime Safety Authority making all reasonable enquiries in order to verify that the information provided by me in this application (and any attachments I have included with this application) is true and correct.
- I understand and acknowledge that the Australian Maritime Safety Authority may ask that I provide any information or document that the National Regulator reasonably considers necessary for consideration of this application.
- I understand and acknowledge that the Australian Maritime Safety Authority may ask another person to provide any information, document or agreement that is considered reasonably necessary for consideration of this application.

Signature

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Name

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Date

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HOW TO LODGE

Lodge your completed application and attachments at an AMSA contracted Australia Post outlet. Locations of contracted Australia Post outlets can be found at [Australia Post Outlets](#).

AMSA Privacy Statement

The collection of information requested in this form is required or authorised by Schedule 1 of the *Marine Safety (Domestic Commercial Vessel) National Law Act 2012* (the Act). It will be used for purposes related to the Act and may be provided to Commonwealth or State / Territory government agencies for the purposes of marine safety. Failure to provide the information may result in the transaction not being processed. To contact us, or for more information on how to access or correct your personal information, how to make a privacy complaint, or how your information may be used or disclosed for purposes beyond those described in this statement, visit www.amsa.gov.au/privacy/.

Australia Post Privacy Statement

Australia Post is acting as an agent for the Australian Maritime Safety Authority (AMSA). The information requested on this form is being collected by Australia Post for use by AMSA. Your application will not be able to be processed if you do not provide this information. Your personal information is managed in accordance with Australia Post's privacy policy which is available at auspost.com.au. Australia Post may only disclose the information provided by you if required or authorised by law, or in accordance with our privacy policy. You may obtain access to your personal information by contacting the Privacy Contact Officer, Australia Post, GPO Box 1777, Melbourne Vic 3001 or visit auspost.com.au.



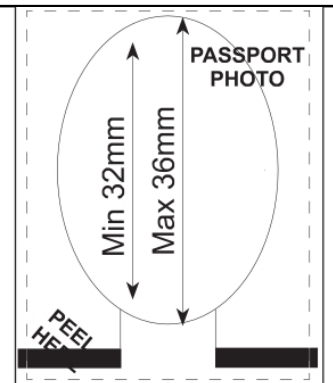
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PROOF OF IDENTITY

[Proof of identity documents](#) must be presented to Australia Post at the time of lodging your application. These **MUST** be original documents.

For details of the proof of identity requirements go to www.amsa.gov.au.

Your photograph will be taken upon lodgement of your application at Australia Post at no extra cost to you.



Photograph to be attached by
Australia Post

Proof of identity verified by Australia Post

Australia Post officer name

Australia Post officer signature

Date

Australia Post location code
